

# Communication

At the Jade University of Applied Sciences, a software solution from Cisco is used in the area of communication systems for telephony, meetings and messaging.

## Telephony

Telephone services are generally to be used in software with the help of a client. In exceptional cases, the use of a desk phone is possible.

- The use of telephone services with a desk phone is subject to a fee.
  - Please request a desk phone, specifying the cost center, via the [HRZ Service Desk](#).
- The use of telephone services with the help of the [Software Client](#) is free of charge.
- Everyone with a telephone number automatically has a voicemail box available within the new telephone system. This can be configured individually according to the instructions in the wiki.

## Meetings

Meetings can be scheduled and conducted with the help of the [Software Client](#). The integrated appointment calendar is connected to the Exchange System of Jade University.

## Messages

Messages can be sent to all participants with the help of the [Software Client](#).

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