

Access Data

On the access data sheet you will find the most important information, the **username** and the corresponding **password / initial password**, with which the use of the IT-Systems is enabled.

Students

Students can pick up their account online **once** after having received their [CampusCard](#) under: <https://www.jade-hs.de/online-account/> The access data sheet involves the username and the **password**, with which you can directly use your user account in order to work with the IT-systems of the Jade University. After having received the access data, students should change their [password](#).

Staff

Staff members receive their access data from the unit that has been indicated during the [application for the user account](#). The access data sheet includes the username and the **initial password**, with which you need to activate your user account in order to work with the IT-systems of the Jade University. The activation of the user account is being executed under [portal for passwords - activate account](#), where you define an individual password.

Moreover, access data can be handed out at all computing centres in every study location of the university. There is no need for special appointments.

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