

Application for a User Account

User accounts are normally applied for by the following units and according to the [Guidelines](#). These units can also execute the prolongation of a user account.

Human Resources Department Standard Rate Employees

Contact Person: [Human Resources Department - Standard Rate Employees](#)

Responsible for the Groups of People:

- Trainees
- Teaching staff for special tasks (German abbreviation: LfbA)
- Employees in the areas of technology and administration
- Scientific employees (German abbreviation: WiMi)

Human Resources Department - Government Officials

Contact Person: [Human Resources Department - Government Officials](#)

Responsible for the Groups of People:

- Professors
- Professorships
- Honorary Professors
- Retired Persons

Deaneries

Contact Person: [Deaneries](#)

Responsible for the Groups of People:

- Part Time Staff (e.g. assistants or interns)
- Guest Scientists
- Lecturers
- Members of other universities in Lower Saxony or universities outside the region of Lower Saxony on the basis of special agreements (e.g. summerschool)

Student Matters

Contact Person: [Student Matters](#)

Responsible for the Groups of People:

- Students
- Early Students
- Guest Students

The department for student matters automatically transfers all requirements for student user accounts to the university computing centre.

University Computing Centre

Contact Person: [University Computing Centre](#)

Responsible for the Groups of People:

- Part Time Staff (e.g. assistants or interns)
- Members of the university council
- Chairmen/-women of the steering committee for the cooperation with the university of Oldenburg
- Professors in retirement or who are not currently obligated
- Senators of Honor
- Citizens of Honor
- Those working while doing their doctorate
- Authorised delegates, in order to meet their tasks (e.g B.A.D., company doctor, appointments committees, Heinz Janssen BÖrotechnik, university council attendees, SBM, Uni-OL etc.)
- Members of other universities within Lower Saxony or universities outside the region of Lower Saxony on the basis of special agreements (e.g. summerschool)
- Further government research- and education institutions and authorities because of special agreements (z.B. IfV, NihK)
- Student Union Oldenburg
- Further units close to the Jade University because of special agreements or asmissions (e.g. An-Institute, ASL, AStA, ESG...)
- Further juridical or natural persons because of special agreements (INTEGRA, ...)

Only [members of the university](#), excluding students, are allowed and enabled to apply for user accounts for further persons.

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